

Policies for Treatment Continuity for CalWORKs Clients

Dear CalWORKs Participant:

Welcome to our clinic! You have been referred to our clinic for assistance in overcoming emotional barriers to employment. Toward that end, we encourage your commitment to the treatment process and hope that you will take advantage of the resources available to you at our clinic.

Your Mental Health Services at _____ are part of your GAIN contract. It is important for you to keep all scheduled appointments. **Your attendance is reported to your GAIN Services Worker**, and if you miss appointments, sanctions may be initiated by GAIN. In the event you are unable to keep an appointment, please call to inform your therapist or case manager to cancel and reschedule the appointment as soon as possible. **If you miss 3 appointments, your case may be closed.** In addition, if you do not have any contact with the clinic for 30 days or more, your case may be closed. Regular and consistent treatment is important in order for you to reach your goals. If you identify certain obstacles, such as transportation or childcare problems, which make it difficult to attend your scheduled appointments, please discuss these with your therapist and/or GAIN worker so a solution might be arranged.

You may contact the clinic at _____; Regular clinic hours are from 8 a.m. until 5 p.m. In the event of an emergency after normal business hours, you may call the 24-hour Crisis Line at (800) 854-7771 for assistance.

I understand the policies described above and consent and agree to participate in mental health services at _____.

Signature of Client

Date